

Minutes of IQAC Annual Planning meeting between 03/07/2018 to 07/07/2019 at Seeta Sabhagar.

Member's present:- Principal and all Faculty members of College.

The following Agenda were taken in the meeting:-

1. Preparation of Academic calendar
2. Assignment of Responsibilities.
3. Admission and Examination.
4. Starting new professional courses and courses at P.G level.
5. Value Added courses.
6. Capability Enhancement Programs
7. Time Table and Teaching Learning.
8. Library.
9. Laboratory.
10. College Journals and Faculty Publications.
11. Innovations in class teaching.
12. Departmental Plans.
13. Class teaching by Students.
14. Lecture Summary.
15. Saptahik swaichik shramdaan.
16. Prayer meeting.
17. Teachers code of conduct.
18. Feedback from students.
19. Teachers self-evaluation.
20. Lesson Plan.
21. Adopted Students.
22. Adopted Villages.
23. Monthly Evaluation.
24. Introduction of new certificate course
25. Certificate course.
26. Free Tailoring and Embroidery course.
27. Free Computer Course.
28. Students Union.
29. Sports and cultural activities
30. NSS.
31. NCC.
32. Website.
33. Use of ICT.
34. Office culture
35. Dispensary for Poor
36. Promotion of Universal values and ethics

Decisions and Action Taken report:-

1. The academic calendar consists of five Parts known as Saikshik Panchang. The details of which are as follows:

- a. Dates of Important programmes to be organized by college.
- b. Dates of programs to be organized at Departmental level.
- c. Date of programs to be organized by sports Department.
- d. Dates of programs to be organized by NSS.
- e. Holiday List

The academic calendar was prepared and uploaded on the website of the college.

2 To assign specific role to the faculties, three methods are used. They are

- (i) The faculty choose their own work and declares it
- (ii) Some other faculty nominates the name of other faculty for specific work.
- (iii) The Principal assigns specific task to a faculty.

Adopting all the these methods all the faculty members were assigned a specific work , which is other than the teaching of his/her own subject.

The designated list of faculty members and their assigned task are as follows.

Task Assigned:- Faculty Member

1. Admission and Examination:- Dr Vijay Kumar Chaudhary / Sri Majeshwar
2. Discipline:- Dr. R.N.Singh
3. Sanitation/Electrification:- Dr Abhishek Singh
4. NAAC and related work:- Sri Abhishek Verma
5. Cultural Program: Smt. Kavita Mandhyan.
6. Teaching Learning and Technique Development:- Dr Pradeep Kumar Rao.
7. Website: Dr. Avinash Pratap Singh.
8. Library:- Dr Ramakant Dubey/ Sri Prateek Das.
9. Laboratory:- Dr. Shiv kumar Barnwal.
10. Sports: Sri. Mrityunjay Kumar Singh.
11. NSS:- Dr. Yashwant Kumar Rao.
12. Adopted Villages:- Dr Pradeep Kumar Rao.
13. Collective Personality Development scheme:- Dr. Pradeep Kumar Rao.
14. Rovers-Rangers:- Sri. Navneet Singh.
15. Students Union:- Sri. Nandan Sharma.
16. Office: Sri. Venkat Raman Pandey
17. Parents Association:- Sri Sanjay Kumar Jaiswal.
18. Alumni Association: Dr. Avinash Pratap Singh
19. First Aid Dispensary:- Sri. Subodh Kumar Mishra
20. Tailoring and embroidery:- Smt. Kiran Singh
21. Computer Course:- Dr. Ram Sahay
22. Certificate Course:- Smt. Shipra Singh
23. Prathana Sabha : Dr. Saurabh Kumar Singh
24. Information and Counseling:- Dr. Pragyesh Kumar Mishra/ Dr. Subhash Kumar Gupta
25. Baagwani:- Dr. Abhay Kumar Srivastava
26. Research:- Dr. Pradeep Kumar Rao
27. Dhyey-Path:- Ms. Shweta Chaubey

28. Chatra samiti:- Dr. Anubha Srivastava/ Smt Pushpa Nishad
29. Rakhrakhav evam Bhandaran:- Dr. Pradeep Kumar Rao
30. EPF:- Dr. Subhash Kumar Gupta/ Dr. Arun Kumar Rao
31. Scholarship:- Dr. Mahendra Pratap Singh
32. Soochna evam prasar:- Dr. Rajesh Shukla
33. Pramukh Karyakram Evam Ayojan

- (a) Vyakhyan Mala
- (b) Independence Day
- (c) Punyatithi
- (d) Gandhi Jayanti and Lal Bahadur Jayanti
- (e) Varshik mahotsav
- (f) Santhapak Saptah samaroh
- (g) Bharat Bharti Pakhwara
- (h) Independence Day

Organizing committee for all these Programs is as follows:

- (i) Dr Vijay Kumar Chaudhary
- (j) Dr Avinash Pratap Singh
- (k) Smt Kavita Mandhyan
- (l) Sri Srikant Mani Tripathi
- (m) Sri Subodh Kumar Msihra
- (n) Smt Shipra Singh

3. Admission committee was reconstituted for the academic session. The committee was headed by Dr Vijay Kumar Chaudhary. It was decided to complete the admission process till 30th July 2018. It was decided to start Ist Year classes from 1st August and rest other classes from 16th July. It was also decided to start all practical classes of all classes from 16th of August.

To strengthen the students counseling committee, a faculty member was also added to the students counseling committee. It was also decided that first the applicant should interview to student counseling committee and after that he/she should give interview to Teachers admission committee. The admission will be confirmed only after interview with both the committee's. The interview marks for students coming after appearing in university admission test will be 200 and those appearing for direct interview will be 100 marks. All the documents of students like time table, I card, library card and scholarship form will be, made available to the students at the time of admission. The admission session during the current session was done as per schedule and program finalized in the meeting.

4. It was decided to start new professional courses and courses at P.G level. To achieve this BJ course is being introduced at UG level and four new courses at PG level were introduced in the departments of Zoology, Botany, Geography and Sociology.
5. It was decided to start Value-added courses imparting transferable and life skills to students. With this aim in mind many departments started imparting value added courses during current session. The list of value added courses imparted during current session are as follows

Value Added Courses
Computer Training Certificate Course
Yogiraj Baba Gambhirnath Sewing and Embroidery Training Certificate Course
Our Great Men Women Certificate Course

Values of Life Certificate Course
Lectures on Bhagvad Gita
Lab Training Course for M.Sc. Final Students
Retail Management
Basic Computing
Disaster and Civil Security Management
Introduction of GST and Indirect Tax
Communication Skill Development
Spoken Classes
Bhasha Evam Vyakaran
Certificate course in cooking
Certificate course in Food Preservation
Linear programming problem
Personality Development
Counselling Skill Development
Hardware Basics

6. It was decided that departments should start capability enhancement programs like Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc., during the current year. The capability enhancement programs organized by various departments of college are

Name of the capability enhancement scheme	Agencies involved
Bridge course by physics Department	PHYSICS DEPARTMENT
Bridge course by Mathematics Department	MATHEMATICS DEPARTMENT
Remedial classes	ALL UG DEPARTMENTS
Micro teaching	B Ed Department , MPPG College Gorakhpur
Yoga	B Ed Department , MPPG College Gorakhpur
Yoga	Commerce Department, MPPG College Gorakhpur
Meditation	Commerce Department, MPPG College Gorakhpur
Personnel counseling	Commerce Department, MPPG College Gorakhpur
Mentoring under Collective personality development scheme	All faculties of College
Personnel counseling	Defence Studies department , MPPG College

Language Lab	English Department, MPPG College
Personnel counseling	Geography Department, MPPG College
Personnel counseling	Home Science Department, MPPG College
Class Teaching by Students	All Departments of College
Monthly Test	All Departments of College
International Yoga Day	All department of College
Prayer meeting	All department of College
Yoga on each Saturday	All department of College
Personal counselling	Psychology Department, MPPG College
Personal counselling	Zoology Department, MPPG College
General knowledge Awareness	History Department, MPPG College
Civil Services and General Studies	Political Science Department, MPPG College

7. It was decided that time table of all classes should be prepared and updated by faculty in charge before start of Admissions. All the difficulties faced in time table should be sorted out amicably. The time table was prepared by concerned faculty members and was printed in hard copy before admission in current session started. The regular classes of undergraduate II and III year and Postgraduate II year should be started on 16th July 2018. The classes of Ist year Undergraduate and Post graduate should be started on 1st August 2018. The Practical classes of all classes should start from 16th August 2018.
8. The library committee was headed by Dr. Ramakant Dubey. It was informed by Dr Ramakant Dubey that stock verification was completed and the library was updated with latest books and publications as per requirements. Arrangement was already made so that 100 students may sit at a time in the library. If any student needs new book and the book is not available in library, then he/she can purchase the book directly from the market and place the bill in library and get entire amount refunded from library. It was also decided that all departments should place a proposal for membership of international journal before 30th July to the library in charge.
9. The laboratory committee was headed by Dr Shiv Kumar Barnwal. All the laboratories of college should be updated with latest equipment's as per needs of curriculum. It was also decided to make the safety and security of students on priority. The first aid box should be kept in every Laboratory and be used in case of any necessity. It was also decided to purchase the equipment's two times in a year. The first purchase should be done in the month of September and other in the month of January. It was also decided to purchase new equipment's in Physics, Electronics, Zoology, Botany and Defense Studies department. Many departments purchased new equipment's as per their needs and safety measures were taken in all the departments,
10. With the aim to promote research culture, it was decided to continue already running college journals and faculties should be motivated to publish their research articles in reputed national and international journals. Both the Journals "VIMARSH" and "MANVIKI" were running successfully during the current session and Many articles and research papers were published by faculties in reputed national and international

journals.

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	5	0
National	Economics	1	0
National	Computer Science	2	4
National	History	1	0
National	Political Science	4	0
National	Ancient History Archeology and Culture	5	0

11. It was decided that all methods of teaching such as green board, chalk duster, chart and model adopted by college in previous years would be continued in this year also. The number of classes having projectors should be increased and teachers should try to adopt innovative and new methods of teaching in classes. The teachers were using the conventional methods as well trying to incorporate novel methods of teaching during the current year. Many new projectors and laptops were also purchased during current year only.

12. It was decided that departments should :-

- Organize Workshops/ Seminars/special lectures and Conferences.
- Organize Field Projects and Tours
- Organize Essay writing, Poster and Debate Competition
- Organize Research Lecture Competition and Educational Exhibitions

The departments should prepare their departmental plans as they were preparing till last years and incorporate schedule of all these activities in their plans. The departmental plans should be updated as per NAAC guidelines. All faculties should also update their resume. The performance of students should be evaluated on the basis of their attendance, monthly evaluation, class teaching, Pre University Examinations, University examinations as well as on the basis of their behavior in classes also.

Workshops/ Seminars/special lectures and Conferences organized by departments during the current session

S No	Title of workshop/seminar	Name of the Dept.	Date
1	Parmanu sashtra Suraksha Evam Vinash	Defense and strategic studies	06/08/2018
2	Bharat Ek Ubharti hui Mahashakti ek vishleshan	Political Science	08/08/2018
3	Carbon se pare Urja ka Bhavishya	Zoology	09/08/2018
4	Vaishvik Paridrishya mein Bhartiya Siksha	Education	10/08/2018
5	Rajniti Karya Sanskriti Evam Ekatmak Manav Darshan	Hindi	11/08/2018
6	Prakash Bodh ka sanchipt Itihaas	Physics	12/08/2018
7	Bharat Vibhajan ke Gunahgaar	Political Science	13/08/2018
8	Importance of Psychology in Human Life	Psychology	13/09/2018

		Department	
9	Jaiv vividhata Evam sanrakshan	Botany	15/09/2018
10	Pathyojna	B Ed	15/09/2018
11	Personality of Raja Rammohan rai	History	27/09/2018
12	Indian Media: Present and Future	BJ	16/10/2018
13	United nations foundation Day	Defense and Strategic studies	24/10/2018
14	Cromatography	Zoology	25/10/2018
15	Sankraman Kaal mein Sahityakaar ki Bhoomika	Hindi	02/11/2018
16	Bharat per hone wale Videshi Akraman	Ancient history	03/11/2018
17	Prince Reaction and its uses	Chemistry	15/12/2018
18	Eliphatic Yogiko ke Pratisthapna me Nabhik snehi Abhikriya	Chemistry	20/12/2018
19	Concept of Greek Tragedy and Macbath	English	20/12/2018
20	Poshak Tatva ki Upyogita evam mahatva	Home Science	21/12/2018
21	Dainik Jeevan me sankhyiki ka upyog	Commerce	27/12/2018
22	Probability Distribution	Statistics	28/12/2018
23	Bhartiya Smajik Vinyas our samajik nyay	Sociology	29/12/2018
24	Chayawaad ke sau varsh	Hindi	31/12/2018
25	Technical Textile	Home Science	31/12/2018
26	Arthshastra Vikash me Udhyamita ka Mahatva	Commerce	03/01/2019
27	Bhojya samooh	Home Science	06/01/2019
28	Vyaktitwa vikash me sheelgun	Psychology	08/01/2019
29	Pracheenkaleen Pramukh Ayudh	Ancient History	10/01/2019
30	Vriksha Pooja Evam Vigyan	Botany	11/01/2019
31	Paryavaran Avnayan ke samasya evam chunoutiyon ke samadhaan	Geography	16/01/2019
32	Dhram ke Bhartiya Avdharna evam vedant Darshan	Ancient History and B Ed	17/01/2019
33	Bhasha evam Vartani Vishay	hindi	17/01/2019
34	Vartmaan Pariprekshya me Arakshan ka nihitharth	Political Science	17/01/2019
35	Youths Life style and its impact on creativity	Psychology	18/01/2019
36	Manav evam Paryavaran sambandh	Geography	19/01/2019
37	Action research	B Ed	24/01/2019
38	Importance of Renaissance in Growth of English Language	English	24/01/2019
39	Intellectual Property Rights	Physics	30/01/2019
40	Hindi Diwas	Hindi	14/09/2018

41	Micro Teaching	B Ed	03/08/2018
42	Sanskrit Vagvyahar	B Ed	25/09/2018
43	Lok Bhasha ke samvardhan mein Nathpanth ka yogdaan	Hindi	22/10/2018
44	Jammu Kashmir ki vartmaan sthiti Anu 370 evam 351 ke paripakshya mein	Political science	29/10/2018
45	Srijan	Home Science	13/12/2018
46	Yoga	B Ed	29/12/2018
47	Bhoogol ka sthanik kalik vikas	Geography	21/01/2019
48	Adhyan mein chart, Poster evam Maanchitron ka yogdaan	Ancient History	27/01/2019
49	Emerging Trends in Science	Science Faculty	01/02/2019
50	Elements of English Language	English	03/01/2019
51	Opportunities for job options in field of Delivery Supply chain	Commerce	11/12/2018
52	Ganit Mahotsava	Mathematics	20/12/2018

Field Projects and Tours organized by various departments of college

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	EDUCATION (Educational Tour)	75
BSc	COMPUTER(VOLUNTARY BLOOD DONOR INTRODUCTION AND HISTORY)	2
MSc	CHEMISTRY(Field Visit)	51
BA	GEOGRAPHY (Feild Visit)	28
MA	GEOGRAPHY(Contouring Camp)	14
BEd	Education(Internship)	93
MA	Geography(Socio-economic project National and Regional Area)	14
BA	Geography(Socio-economic project National and Regional Area)	60
BSc	Mathematics (Project work in Mathematics)	52

Essay writing, Poster and Debate Comptetion organized by various departments of College.

Title of the Activity	Name of Awardee
------------------------------	------------------------

Story writing competition	Shivangi Rai	26/10/2018
Essay writing Competition	Vivek Vishwakarma	16/10/2018
Essay writing Competition	Krishna Kumar Singh	29/10/2018
Debate Competition	Sandeep Tiwari	19/11/2018
Hindi Debate Competition	Rahul Giri	22/11/2018
Essay writing Competition	Anupam Kumar	22/11/2018
Poster Competition	Ayushi Shukla	15/12/2018
Speech Competition	Satya Prakash Tiwari	24/12/2018
Debate Competition	Ankit Kumar Pandey	26/12/2018
Cooking Competition	Khusbu Nishad	04/01/2019
Ashubhashan Pratiyogita	Sarveshwar	09/01/2019
Essay Competition	Priyanka Mani Tripathi	24/01/2019
Poster Competition	Sristi Srivastava	24/01/2019
Debate Competition	Rahul Giri	24/01/2019
Debate Competition	Priya Dubey	30/01/2019
debate Competition	Madhuri Upadhyay, Jyoti Rajpoot	19/01/2019

Research Lecture Competition and Educational Exhibitions

Title of the activity	Name of Awardee	
Research Lecture Competition	shivam Jaiswal	31/10/2018
Research Lecture Competition	Aradhana Gond	13/12/2018
Research Lecture Competition	Anjali	17/12/2018
Research Lecture Competition	Vishal Kumar Dubey	19/12/2018
Research Lecture Competition	Shreya Shukla	22/12/2018
Science Exhibition	Devendra Pandey Akhilesh Singh	29/12/2018
Research Lecture Competition	Anjali Chauhan	31/12/2018
Defence Exhibition	Ragini Rai	08/01/2019

Research Lecture Competition	Sarveshwar	10/01/2019
Research Lecture Competition	Prashant Rai	11/01/2019
Research Lecture Competition	reetu Singh	18/01/2019
Science Exhibition	Afreen	19/01/2019
Research Lecture Competition	Pavan Srivastava	21/01/2019
Research Lecture Competition	Namrata Pandey	24/01/2019

13. After every five lecture, one lecture is being allotted for class teaching by students. They deliver lecture on previously allotted topic by teacher. Each student should get opportunity for class teaching and no student should be repeated till each student didn't get a chance for class teaching. The class teaching method continued throughout the year on predefined dates in all the classes of college.
14. It was decided that teacher should give lecture summary on black board, through PPT or through oral methods. The teachers regularly provided lecture summary in their classes through these methods.
15. The main aim of shramdaan is to inculcate a feeling respect towards labor in students as well as in teachers and faculties. Each and every body should be equal and no discrimination should be made on the basis of work assigned to them. It also inculcates a feeling of nearness towards their college. The shramdaan should be done on every Saturday. The timing of shramdaan is 12:10 to 1:10. The four lectures after lunch were curtailed to 40 minutes and interval timing of 20 minutes was added to make shramdaan timing of 1 hour. The shramdaan program was run by NSS and participation of student members of NSS was made compulsory in it. Groups were made and each group consists of 10 member's. Each group was headed by a faculty and they have to work on a pre-decided place.
16. It was decided to add some musical instrument's during prayer meeting. The timing of Prayer meeting will be 15 minutes. The prayer meeting started from 1st August and continued till 31st January in the session.
17. The teacher's code of conduct was prepared and uploaded on website of college. It was also decided that teacher's code of conduct would be enforced on teachers through self-motivation and would not be forced by Administration. But if any teacher violates code of conduct, then it would be automatically revoked upon that faculty member. The teachers code of conduct was prepared and uploaded on college website. The link of teachers code of conduct :- http://mpm.edu.in/FacultyData/MPM_YearPlan_58546353.pdf

18. It was decided to take feedback from students two times in a year. One in first week of September and other in first week of December. The feedback will be taken on formats prescribed by NAAC as well as in format prepared by college itself. The result of feedback, analysis and action taken on students feedback is uploaded on institutional website. The web link for feedback is as follows
http://mpm.edu.in/FacultyData/MPM_Visesh_mpm_sadmin49808675.pdf
19. The self-evaluation form of teachers will be filled by all teachers of college on every month and will be submitted to the Principal. The teachers of all departments filled there forms and submitted it to the Principal of college in each month.
20. Each faculty prepares lesson plan of papers assigned to them. The process of lesson plan preparation is completed till 15th July. After this lesson plan is uploaded on website of institute for reference of students. Through this lesson plan students can know which teacher is going to teach which topic on a specific day. The students may have the opportunity to prepare well in advance before attending the class. Each faculty of college has to complete there syllabus before 30th January so that students may get ample time for preparation for the Examinations. The lesson plan was uploaded on college website as per schedule and course was completed till 30th January. The web link for Lesson plan is :
<http://mpm.edu.in/Hindi/SyllabusHindi1.aspx?c=F001>
21. Adopted Student (Collective Personality development scheme):- In the beginning of the session, each faculty is required to adopt four students of his/her own choice and one student is required to be adopted as per name given by Principal. After this, each teacher makes a complete record of all the adopted students which includes complete bio data, academic records, family background and photograph etc. The teacher develops a harmonious relation with the adopted student which in turns builds a confidence on teachers in students. It was also decided that an adopted student should also be either a member of NSS, a student representative or residing in college hostel. The reason behind this step is that the student must be simultaneously acted by these three to develop to their academic as well personality. Once adopted by a teacher he/she should remain adopted by same teacher till course completion.
22. Social awareness campaign was organized in 29 villages which were already adopted by various departments on four days in the whole year. Around 70 faculties and 500 students were involved in this campaign. Various topics such as Importance of Education, Sanitation, Health and Cleanliness were discussed among villagers during the campaign.
23. Monthly evaluation of students will continue in this year also. The main of monthly evaluation is that the students should be well prepared for their exams. The whole syllabus is being divided in six parts and monthly evaluation happens in month of August, September, October, November, December and January. Each monthly evaluation is of 30 marks each and total is of 180 marks. Five marks for students behavior were also awarded to students. The monthly tests were held in all the classes

as per schedule and copies were shown to all the students for the assessment of their performance.

24. It was decided to start two new certificate courses in Home Science Department. The certificate courses are (i) Certificate course in cooking (ii) Certificate course in food preservation. These certificate course aims to give the participants a professional edge as well as help them enhance their employability skills.
The college started two new certificate courses in Home Science Department. They are (i) Certificate course in cooking (ii) Certificate course in food preservation

25. It was decided to continue the certificate course “Jeevan Mulya and Hamare Mahapurush” which is compulsory for B Ed students and optional for other students. The main aim of both these certificate courses is to develop moral values, culture and nationalistic approach towards nation in students. The courses were successfully completed by targeted students in the current year.

26. It was decided to continue the already running free Tailoring and embroidery course for girls and ladies of adjoining areas. The main of this course is to make the women self-reliant and economically self-dependent. The duration of course is six months and final certification examination is held in the month of February. The college successfully completed the certificate course.

27. It was decided to continue the already running free computer course for students of adjoining areas as well as for college students. The main aim of this computer course is to make the students of adjoin area more aware about computers. The total number of students enrolled of this computer course is 80 which is divided in two parts. The classes of first batch starts on 1st August and the classes of next batch starts on 16th august. The course was started and completed successfully as per schedule.

28. Student Union was constituted as per already constituted ordinance and amended time to time.

29. It was decided to organize sports and cultural activities through out the year in college, so as to give an overall development to students of college.
The various sports and cultural activities organized in college campus are as follows

Activity
CHESS COMPETITION
CARROM COMPETITION
VOLLEY BALL
KABBADDI
CRICKET COMPETITION
100 METRE RACE

200 METRE RACE
400 METRE RACE
800 METRE RACE
LONG JUMP
SHOTPUT
JEVLIN THROW
BADMINTON CHAMPINSHIP
INDEPENDENCE DAY
NATIONAL SEMINAR
UNION BANK ESSAY COMPTETION
ACADEMIC EXHIBITION
SHOBHA YATRA
SINGING COMPETITION (BHARAT BHARTI PAKHWARA)
REPUBLIC DAY
NATIONAL SEMINAR
SAMAVARTAN SANSKAR

30. The volunteers of NSS will be selected on the basis of interview as done in previous years. Like previous years NSS will conduct Programs and activities on specified and pre decided dates. It was also decided to run “Adarsh Gram Yojna” in Majharaiya by NSS this year.

The various activities organized by NSS are as follows

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Program on Swami Vivekand death anniversary and Essay competetion	NSS	5	200
Lecture on APJ Abdul Kalam Rememberance day	NSS	5	200
Sahid Bandhu Singh Balidaan Diwas	NSS	5	200
Independence Day Program	NSS	5	200
Weekly Yoga Practice	NSS	5	200
Yoga Lecture Program	NSS	5	200
Teachers Day Program	NSS	5	200
Saptahik Swaichik	NSS	5	200

shramdaan			
M Vishwesvaraiya Jayanti and Ozone conservation Day	NSS	5	200
NSS Foundation Day	NSS	5	200
Pandit Deen Dayal Jayanti samaroh	NSS	5	200
Gandhi Ji Evam Lal Bahadur Jayanti Samaroh	NSS	5	200
Health Camp in Village	NSS	5	200
Airforce Foundation Day	NSS	5	200
Jaiprakash Jayanti and Poster Comptetion	NSS	5	200
United Nations Foundation Day	NSS	5	200
Matdata Jagrukta Abhiyan Evam Janjagan Rally	NSS	5	200
Sardar Vallabh Bhai Patel Evam Shreemati Indira Gandhi Jayanti Samaroh	NSS	5	200
National Constitution Day	NSS	5	200
Yog Sangam mein Mahavidyalaya	NSS	5	200
World Aids Day	NSS	5	200
Janjagan Rally	NSS	5	200
First one day camp	NSS	5	200
Bharat Ratn Sri Atal Bihari Vajpai Jayanti : Bhashan Pratiyogita	NSS	5	200
Debate comptetion	NSS	5	200
One Day Yoga Workshop	NSS	5	200
Blanket Distribution	NSS	5	200
Swami Vivekanand Jayanti Samaroh	NSS	5	200
Essay Writing Comptetion	NSS	5	200
Singing Comptetion	NSS	5	200
Hindua Surya Maharana Pratap Death Anniversary	NSS	5	200
Second One Day Camp	NSS	5	200
Yuva Kavya Path	NSS	5	200
Gorakhnath Maindir me	NSS	5	200

Sewa Karya			
Netaji Subhash Chandra Bose Jayanti Samaroh	NSS	5	200
Independence Day	NSS	5	200
Third One Day camp	NSS	5	200
Fourt One Day Camp	NSS	5	200

31. It was decided to apply for NCC wing by college. The in charges of Boys wing will Dr. K.K.Pathak and girls wing will be Smt . Kavita Mandhyan.
32. The website was updated on daily basis by latest happening in the college. Dr. Avinash Pratap Singh was made the in charge of website of college. The website is update and regularly maintained through out the year.
33. Emphasis was placed on use of ICT in teaching by faculties. New projectors were installed in various classrooms and free Wi-Fi Facility was provided to teachers and students in the campus
34. The working of office was made transparent and emphasis was placed on doing the work of students and teachers in least possible time.
35. A dispensary is running in college in which Doctor from Guru Gorakhnath Hospital gives consultancy and medicines to all the students, faculties and poor people living around adjoining areas of college. Free medicines were also provided to the patients who come there for treatment.
36. To promote universal value and ethics among the students of college, it was decided to organize various programs throughout the year in college campus. The various Programs organized in college campus are as follows:-

Activity	Duration From	Duration To	Number of participants
Swami Vivekanand Smriti Diwas	04/07/2018	04/07/2018	600
Dr APJ Abdul Kalam Smriti Diwas	27/07/2018	27/07/2018	600
Starting of Prayer	01/08/2018	31/01/2019	600
Bal Gnagadhar Mahaprayan Diwas and Purushottam Das Jayanti	01/08/2018	01/08/2018	600
Bharat Chodo Andolan and Kakori Diwas	09/08/2018	09/08/2018	600
Amar Sahid Bandhu Singh Sahadat Diwas	12/08/2018	12/08/2018	600
Independence Day	15/08/2018	15/08/2018	900
Jayprakash Jayanti	11/10/2018	11/10/2018	600
Rammanohar Lohiya Punyatithi	11/10/2018	11/10/2018	600

Dr Abdul Kalam Jayanti	25/10/2018	25/10/2018	600
Sardar Vallabh Bhai Patel Jayanti and Indira Gandhi Jayanti	31/10/2018	31/10/2018	600
Uda Devi Sahidi Diwas and Rashtriya Press Diwas	16/11/2018	16/11/2018	600
Lala Lajpat Rai Punyatithi	17/11/2018	17/11/2018	600
Kalidas Jayanti	17/11/2018	17/11/2018	600
Rani Lakshmi bai Jayanti	19/11/2018	19/11/2018	600
Dr Jagdish Chandra Bose Jayanti	23/11/2018	23/11/2018	600
Guru Teg Bahadur Balidan Diwas	24/11/2018	24/11/2018	600
Rashtriya Samvidhan Diwas	26/11/2018	26/11/2018	600
Mahatma Jyotiba Phule Jayanti	28/11/2018	28/11/2018	600
Dr Rajendra Prasad Jayanti	03/12/2018	03/12/2018	600
Maharana Pratap Siksha Parishad Santhsthapak saptah Samaroh	04/12/2019	10/12/2019	1500
Maharaja chatrasal Punyatithi	20/12/2018	20/12/2018	600
Shanti swaroop Bhatnagar Smriti Diwas	01/01/2019	01/01/2019	600
Dr Hargovind Khurana Jayanti	09/01/2019	09/01/2019	600
Ramkrishna Paramhans Samadhist Diwas	16/08/2018	16/08/2018	600
Rajguru Jayanti	24/08/2018	24/08/2018	600
Rani Padmini Johar Diwas	25/08/2018	25/08/2018	600
Major Dhyan Chand Jayanti and Khel Diwas	29/08/2018	29/08/2018	600
Dada Bhai Naroji Jayanti	04/09/2018	04/09/2018	600
Teachers Day	05/09/2018	05/09/2018	600
Pandit Govind Vallabh Pant Jayanti	10/09/2018	10/09/2018	600
Mahadevi Verma Punyatithi and Vinoba Bhave Jayanti	11/09/2018	11/09/2018	600
Yatindra Nath Bose Balidan Diwas	14/09/2018	14/09/2018	600
M Vishvesvarya Jayanti	15/09/2018	15/09/2018	600
Vishwakarma Pooja and Maharshi Dadhichi Jayanti	17/09/2018	17/09/2018	600
Mahant Digvijaynath and Avaidhnath Ji Maharaj Punyatithi	23/09/2018	23/09/2018	600
Pandit Deen Dayal Upadhyay Jayanti	25/09/2018	25/09/2018	600
Ishwar Chandra Vidhyasagar Jayanti	26/09/2018	26/09/2018	600
Raja Rammohan Rai Punyatithi	27/09/2018	27/09/2018	600
Saradar Bhagat Singh Jayanti	28/09/2018	28/09/2018	600
Gandhi Jayanti and Lal Bahadur shastri	02/10/2018	02/10/2018	800

Jayanti			
Swami Vivekanand Jayanti	12/01/2019	12/01/2019	600
Hindua Surya Maharana Pratap Punyatithi	19/01/2019	19/01/2019	600
Subhash Chandra Bose Jayanti	21/01/2019	21/01/2019	600
NSS seven Days Camp	25/01/2019	31/01/2019	200
Lala Lajpat Rai Jayanti	28/01/2019	28/01/2019	600
Mahatma Gandhi Punyatithi	30/01/2019	30/01/2019	600

Minutes of IQAC meeting held on 09/08/2018 at Library Hall.

Member's present:- Principal and All Faculty members of College.

The following agenda were taken in the meeting:

- (1) The acceptance of previous minute.
- (2) Teaching learning / Progress report
- (3) Discipline in campus
- (4) Time lag between two consecutive classes
- (5) Disaster management
- (6) Independence day Program
- (7) Feedback from Parents and Alumni
- (8) Any other suggestion.

Decisions and Action Taken report:-

1. Proceedings of previous works were cited and it was accepted by all of the members.
2. The various methods and techniques involved in whole teaching learning process in college like Class teaching, PPT, Abstract Distribution and monthly evaluation were analyzed and it was decided by all members that all these methods of teaching should continue. A detailed discussion was also made on Progress report of students made by teachers and it was decided that Progress report of each month should be prepared and submitted by 5th of every month by all the teachers.
3. Dr. R.N.Singh was being appointed as Proctor of college. He and his team were responsible for maintenance of discipline in campus. The overall situation of discipline was satisfactory and no incidents of indiscipline were reported in any departments. It was decided that the college will continue with same policies and procedures o maintain discipline in college.
4. It was observed that from some times, the time gap between end of a lecture and starting of new lecture in many classes was increased. So all faculty member's were instructed to take a note of this issue and reduce the time lag to an acceptable level.
5. It was observed that there is necessity to teach our students the principles of disaster management and how they should behave during any natural calamity. After due discussion it was finalized that all teachers should teach the students fundamentals of disaster management and how students should behave during any natural calamity along with there regular classes. A value added course was also started in Defense department to tackle the same issue.
6. It was decided to celebrate Independence day Program in the same manner as it was celebrated in the previous years. Mrs. Kavita Mandhyan was made in charge of the Program and she would look after the entire arrangements along with her team.
7. It was decided that feedback from Parent would be collected in Parents teacher meeting to be held on 26th January. It was also decided to collect feedback from alumni two times in year, first on 2nd October and other on 26th January. The feedback was taken, analyzed and used by college for development of college.

Minutes of IQAC Meeting on Implementation of Annual Planning “Tri monthly Evaluation” held on 02/10/2018 at Library Hall.

Member’s present:- Principal and All Faculty members of College.

The following agenda were taken in the meeting:

1. The acceptance of previous minute.
2. Teaching Learning and related issues
3. Adopted students
4. Informal discussions in class rooms.
5. Departmental plans and its implementation
6. Seminar in Science department.
7. National seminar on 22-23rd October 2018
8. Sanitation
9. Inspection done by Sri. Pramath Nath ji (Member management committee)
10. Program on 4th December
11. Hindi/Sanskrit classes
12. Certificate classes

Decisions and Action Taken report:-

1. Proceedings of previous works were cited and it was accepted by all of the members.
2. The current situation of teaching and learning in college was reviewed and analyzed. The percentage of course completed and remaining and teaching methods adopted in college was also discussed. It was concluded that current position is satisfactory and teaching methods would be continued for the whole session.
3. The Impact of Collective personality development Scheme among students was discussed and analyzed. It was concluded that the schemes is fulfilling its required aims and objectives. So it was decided to continue to the scheme in its present form.
4. It was decided that the teachers should have an informal conversation with students on issues of moral behavior and code of conduct in class rooms. This would have a positive impact on the overall personality of students.
5. The current situation of departmental plans and its implementation by various departments were discussed and analyzed. If some departments were lacking in implementation of their departmental plans, they were instructed to comply with their plans and complete there leftover work.
6. It was decided that science faculty should conduct a seminar in college. The Science faculty conducted a seminar on 1st -2nd February 2019. The title of seminar was “EMERGING TRENDS IN SCIENCE”. Various papers by renowned faculty members and Scientists were presented in the seminar.
7. It was decided to conduct a national seminar in college on 22nd -23rd October 2019. The seminar was conducted by Hindi department and the title of Seminar was “Lok bhasha samvardhan main nathpant ka yogdaan”

8. The current situation of sanitation in college was discussed and analyzed. It was decided to continue the Swaichik shramdaan scheme every Saturday. It was also decided that teachers should motivate the students on topic of sanitation in their classes along with regular teaching and learning.
9. The Report of Inspection done by Sri Pramathnath Ji (Member management Committee) was discussed and analyzed. It was decided to take corrective steps on suggestions made in the report.
10. It was decided to celebrate the Programs of 4th December Sansthapak saptah samaroh with same zeal and enthusiasm. The program was celebrated to commemorate the memory of establishers of Maharana Pratap Siksha Parishad.
11. It was decided to run Hindi and Sanskrit classes in college from current year
12. The current situation of Four certificate courses running in college were discussed and analyzed. It was found that performance in this regards is satisfactory and the courses are regularly moving ahead to achieve there aims and objectives.

Minutes of IQAC Academic Audit meeting held on 13th Nov 2019 at Library Hall.

Member's present:- Principal, Sri Pramath Nath Ji(Member Management Committee) , Prof. Rajendra Bharti and All Faculty members of College.

The following agenda were taken in the meeting:

1. The acceptance of previous minute.
2. Analysis of Academic report put forwarded by Dr. Rajendra Bharti Committee.
3. Analysis of report put forwarded by Sri Pramath Nathi Ji committee, appointed by Maharana Pratap Siksha Parishad.

Decisions and Action Taken report:-

1. Proceedings of previous works were cited and it was accepted by all of the members.
2. Analysis of Academic report put forwarded by Prof. Rajendra Bharti Committee was done. It was decided to take corrective measures on various issues suggested by the committee.
3. Analysis of report put forward by Sri Pramath Nath Ji committee was done. It was decided to take corrective measures on various issues suggested by the committee.

Minutes of IQAC Annual Planning analysis meeting held on 2nd May 2019 at Library Hall.

Member's present:- Principal and all Faculty members of College.

The following Agenda were taken in the meeting:-

1. The acceptance of previous minute.
2. Review of planning meeting between 03/07/2018 to 07/07/2019 at Seeta Sabhagar.
3. Planning for next year.

Decision and Action Taken report:-

1. Proceedings of previous works were cited and it was accepted by all of the members.
2. It was last working day of the session. In this meeting the various policies and procedures which were decided by college in Annual planning meeting held in beginning of session was thoroughly discussed and analyzed. The various schemes for betterment of students and teaching methods adopted during the session was also discussed and analyzed. It was observed that all the system running in college is meeting its aims and objectives.
3. It was decided for next session Dr. Arti Singh was appointed as Proctor of College. The admission and Examination committee would Headed by Dr. Rajesh Shukla. These two faculty members would take incharge of their work when the college would reopen for next session.